



# CHARLES JAGNEAUX

CLERK OF COURT  
27TH JUDICIAL DISTRICT

P. O. BOX 750  
OPELOUSAS, LA 70570

PARISH OF ST. LANDRY  
PHONE 318/942-5606

## **MARRIAGE DEPARTMENT**

**(337) 942-5606 EXT 128**

**Please have the attached registration form completed before a  
Notary Public.**

**Mail your completed Affidavit containing original signatures, along with a copy of your Driver's License and a copy of your Ordination Certificate. A recording fee of \$5.00 is needed, (check or money orders) (no out of state checks) made payable to Clerk of Court.**

**Mail to:**

**Clerk of Court**

**Attn: Marriage Department**

**P.O. Box 750**

**Opelousas, LA 70571**

**MARRIAGE OFFICIANT REGISTRATION AFFIDAVIT**

STATE OF LOUISIANA

PARISH OF ST. LANDRY

BEFORE ME, the undersigned notary, personally came and appeared \_\_\_\_\_

(Printed Officiant's Name)

Who being first sworn by me deposed and stated:

That they are a priest, minister, rabbi, clerk of the Religious Society of Friends, or any clergyman or any religious sect, who is authorized by the authorities of his religion to perform marriages and officiates principally at:

\_\_\_\_\_

(Name of Church)

That they are a resident of \_\_\_\_\_

(Street Address)

\_\_\_\_\_

(City)

(State)

(Zip Code)

Contact phone number: (\_\_\_\_) \_\_\_\_-\_\_\_\_

And, that they make this affidavit for the purpose of registering as required by R.S. 9:204 as a person authorized to

Celebrate marriages in the State and Parish granted in LSA-R.S. 9:202(1).

Signature of Officiant: \_\_\_\_\_

SWORN TO AND SUBSCRIBED BEFORE ME THIS

\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_

(Notary Public's signature & Seal)

\_\_\_\_\_

(Notary's Printed Name & Number)

My Commission Expires on: \_\_\_\_\_

\_\_\_\_\_

Staff Use Only:

Date Received \_\_\_\_\_

Deputy Clerk's Initials \_\_\_\_\_

## PERFORMING THE MARRIAGE CEREMONY

A marriage ceremony is not to be performed before **24 hours** has elapsed from the date and time of the issuance of the marriage license without a waiver from a Judge or Justice of the Peace.

The marriage must take place prior to the **expiration date and time** listed on the license.

Marriage ceremonies using marriage licenses **purchased in Louisiana must be performed in Louisiana**.

The officiant will be responsible for completing the section on the marriage license indicated by the Ceremony tab. Licenses returned to our office incomplete or incorrect will be recorded as such. This may pose a problem for the couple trying to establish their union, change of name, or entitlement to benefits. Please follow these steps when completing the marriage license.

Enter the date (Month/Day/Year) and time of ceremony

Enter the City or Town where the ceremony was performed

Enter the Parish where ceremony was performed

Enter Louisiana (LA) as the state

Type or print Officiant's Name

Type or print Officiant's Title

The officiant shall sign certifying that the marriage ceremony was conducted on the date, time and place indicated. The officiant shall assure that all essential signatures are affixed before he signs in the section "**signature of person performing ceremony**". Please do not sign in the space for "**Recording Official**".

Type or print Officiant's address and zip code

Groom's/Bride's/Spouse's signature using current name (First party listed on license)

Groom's/Bride's/Spouse's signature using current name (Second party listed on license)

**(2)** Witness's signatures (must be of majority age)

Please be sure to return the original marriage license and waiver, if one was issued, to the Clerk of Court office **within 10 days** of the ceremony. We have provided an envelope for you to do so. **Please put your return address on the envelope.**

If you are not a registered minister in Louisiana (within your domiciled parish), please come in to register with St. Landry Parish or visit our website [www.stlandry.org](http://www.stlandry.org) for the Marriage Officiant Affidavit form.

If you have any questions, please do not hesitate to give us a call at (337) 942-5606 ext 128.

Marriage Department

St. Landry Parish Clerk of Court